

# Riverdale Middle School Request to Retest

If you wish to retake a test, you must fill out this form, complete and attach the required work, and get this form signed by your parent/guardian. You may retest on any test\* in which you earn a 74 or below. The teacher may choose to allow quiz retakes at his or her discretion. You have **5 school days** from the date the original test **was returned to you** to retake/schedule to retake your test.

\*Essays/projects are not eligible for retest option.

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Period: \_\_\_\_\_

Test you would like to retake: \_\_\_\_\_

Concepts covered on test: \_\_\_\_\_

Date original test was returned: \_\_\_\_\_ Original test score: \_\_\_\_\_

The average of these 2 grades will be recorded in the gradebook.

## REFLECT

Explain your low test score. \_\_\_\_\_

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## PREPARE

List 3 Things you have done to prepare yourself for the retest:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Things to attach:** *(please use a paperclip)*

- All homework and classwork for the chapter
- All notes for the chapter
- Proof of the activities you completed to prepare for the retest

## COMMIT

Date you would like to retest: \_\_\_\_\_ Class Period \_\_\_\_\_ / Before / After School (circle one)

*I request the opportunity to retest this concept. I have worked hard to improve my understanding of this concept and I am ready to retest.*

Your Signature \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Note: This Request to Retest Policy does not apply to World Language, Spanish, nor STEM courses.